

**Last update 29<sup>th</sup> December**

English version:

### **Is the Koning Willem I College open?**

The lessons of the King Willem I College are given online as much as possible. Theory lessons always take place online. The school is only open for practical lessons needed for students who are preparing for exams or taking tests and exams. We think it is important that students can complete their educational programme and we are therefore somewhat more reserved than the national guidelines require. This situation will last at least until 17<sup>th</sup> January 2021.

If the national 'lock down' situation lasts longer than 17<sup>th</sup> January 2021, we will then have to see if other practical lessons can continue at our college.

### **What measures apply to the Vavo location?**

Lessons for exam students are given. The corona rules apply, such as keeping 1.5 meters distance. All tests are taken at school (including those of pre-exam classes). The lessons for pre-exam classes are given online. When you follow a combination of exam subjects and preliminary exam subjects, you should look in your schedule. When you can't study at home or if you don't feel safe at home, then contact your mentor.

### **My internship or learning company is closed. What should I do?**

Since the extra measures of 15<sup>th</sup> December 2020, many retail companies, museums and amusement parks have closed. Is your internship or learning company closed, then report this to your mentor. Your internship will be temporarily suspended.

For examinations in the internships that are scheduled until 18 January that cannot continue because the company is closed, an alternative will be considered in consultation with the examination committee. This could, for example, be a simulation at our college.

### **When do you have to wear a mask at the Koning Willem I College?**

A mask is mandatory when you move in the buildings. This means in corridors, halls, stairs, toilets, canteens; when you are walking and not sitting down.

A mask is mandatory in practice areas where it is necessary to be close to each other.

### **When do you not have to wear a mask?**

During classes, students and teachers do not have to wear a mask. Except for practical lessons where it is necessary to get close to each other.

You don't have to wear a mask if you have a seat in the cafeteria. When you get up and move you put your mask back on.

We assume that everybody brings their own mask. In case you forget your mask. You can buy a washable mask at a discounted rate of € 2,- each at the shops on the Vlijmenseweg and the Onderwijsboulevard.

### **A student or employee has tested positive. What should you do?**

When a student or employee of the Koning Willem I College is tested positive for the coronavirus, we will be in contact with the GGD (Dutch national health organization) about the appropriate approach. Their task is the source and contact investigation. If there is no indication of further contamination, we do not have to take any additional measures. If there is any reason to take additional measures, we will always do so in consultation with the GGD and possibly the regional safety board. We always follow the most up-to-date guidelines of the National Institute for Public Health and the Environment (RIVM).

### **Keep 1.5 metres distance applies to all attendees at all locations.**

At all locations of our college, everyone, students and staff, must keep 1.5 metres distance. By following this measure, we help to prevent the virus to spread. In this way, all lessons at home, at school or at the learning company may continue.

### **How does MS Teams work?**

This academic year you will take some lessons at the college and other lessons online from home. In the KW1C app you will find videos that can help you with this. For example, there are videos about how Microsoft Teams works or what online etiquette we use.

### **Is the online curriculum mandatory?**

Yes, the online curriculum is mandatory. We expect you to join all lessons for the foreseeable future. Unless you're sick, of course. Then call in sick in the normal way.

### **How do I know whether my lesson is being taught online?**

All students receive information about this from their own educational department.

### **Can I use a locker?**

Lockers can be used again. This applies to personal lockers and to day lockers. At the lockers there is disinfection gel to clean your hands.

### **How do the ventilation systems work?**

All ventilation of the Koning Willem I College complies with the regulations required by law. In most buildings we have modern systems where clean air comes in and the extracted air goes out. The systems are maintained throughout the year by a professional company.

If there is no ventilation system in a room, it should be possible to open a window, door or ventilation grid. According to the current measures, this also ensures that there is sufficient ventilation.

### **When should I be quarantined?**

Travel advice of various (holiday) areas of change 'colour'. When you come back from an area that had or has an orange or red travel advice, then stay at home in quarantine for 10 days and don't come to the college. This also applies when you don't have any complaints that look like corona or if a test shows that you don't have Corona!

You should also stay in quarantine if you have a roommate with a fever, tightness of the chest or both and wait for the results of the test. If the test is negative, you will return to school after you get that outcome. If you get instructions from the GGD to stay at home, because your roommate has tested positive, then you stay at home and follow these instructions.

If you get any complaints during your quarantine and get sick, call in sick in the normal way.

### **What should I do when I have to be quarantined but I am not sick?**

You just take the online lessons. If you have a class at the college but you are quarantined you report this at your educational department. You do this in the same way as when you call in sick. We register this as Corona Leave. Hopefully you can join the next online classes. If you then have another lesson at school and still can't come because of your quarantine, you report this again. Discuss with your mentor what the possibilities are to keep up with your lessons as much as possible.

If you get any complaints during your quarantine and get sick, call in sick in the normal way.

### **Can we do our internships in companies in the Netherlands?**

The internships for the BOL (full time) – students should continue as much as possible. Obviously when government guidelines (e.g. in the hospitality industry) demand to cease activities, your learning company may no longer be able to provide you with work you can learn from. Also if your learning company ceases activities your practice period will stop.

As a student, you also have the right to not take a full time internship temporarily, when in your opinion this leads to a risky situation. When you interrupt your internship yourself or when your internship is stopped because of Covid regulations, please contact your internship coordinator at your educational department or your mentor. You may have to do a practical period later, sometimes unfortunately, this can lead to a longer duration of your study. If you are doing your internship in a crucial sector and you are asked to come and help extra we would certainly allow and encourage that. Please contact your educational department or your mentor. For the time being, internships outside the EU are not yet possible. Depending on a changing situation, this advice will be updated.

### **Do internal internships (i.e. at the college) continue?**

For our internal interns, our locations are open to students. This also applies to all trainees of MBO Training School 's-Hertogenbosch.

### **What happens to requests for an extra internship period?**

The requests from internship companies for an additional internship period (e.g. in care and childcare) is coordinated by the Safety Region and is done on a voluntary basis. We still need to find out the consequences of this for exams and teaching hours. For BBL (part time) students the practical period can continue, provided that the learning company allows and acts according to the guidelines of the government and the RIVM. Whether to continue a practice period in the learning company is initially assessed by the learning company itself and by the student, who works as an employee in the learning company.

### **Should students who experience delays in graduation due to the corona situation simply pay course fees or tuition fees in 20/21?**

Yes, students simply have to pay course fees or tuition fees. But there is a compensation scheme from DUO (Dutch service for the execution of the Education). This arrangement means: Anyone who obtains a diploma in the period from September 2020 to January 2021 will receive a one-off amount

equal to a maximum of three months of tuition or course fees. This amount is paid to the student to compensate for costs. For a BBL student this amount is a maximum of € 150.00 and for a BOL-student a maximum of € 300.00. If the student's details are known to DUO, the student does not have to do anything to get the amount. The amount will be paid by 31 March 2021 at the latest. More questions about financial arrangements? Check the [DUO](#) website .

### **What can you do yourself?**

Always follow the current measures of the RIVM to prevent the spread of the virus.

This means:

- Often wash your hands with soap and water, then dry hands well.
- Cough and sneeze in the inside of your elbow.
- Use paper handkerchiefs to blow your nose and then discard them.
- Do not shake hands.
- Keep 1.5 meters away (2 arm lengths) from others.

**When you have any symptoms that match the coronavirus?** Then stay at home and contact the GGD to get tested. Until the results of the test are known, you must stay at home.